

602 E. VAN BUREN
PO BOX 70
LENOX, IA. 50851
www.daltonagproducts.com



PH: 641-455-0007
FAX: 641-569-7033
800-342-7498
Office@DaltonAg.com

EMPLOYMENT APPLICATION

Dalton Ag Enterprises Inc. is an equal opportunity employer. Dalton does not discriminate in employment with regards to race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status, or unfavorable discharge from military services or any other characteristic protected by law.

Employment will be subject to employment screenings, including drug testing and fit test.

Incomplete information could disqualify you from further consideration. Please complete all fields.

PERSONAL INFORMATION

Full Name: _____ Today's Date: _____

Address: _____

Phone Number: _____ Email Address: _____

EMPLOYMENT DESIRED

Position Applying For: _____

Date you can start work: _____ Hourly/Salary Rate Desired: _____

REFERRAL SOURCE

How did you hear about us (Please circle)? Walk-in Advertisement Referral Other

If Referral Who: _____

Have you worked for Dalton before ____ Yes ____ No, if Yes, Explain? _____

POSITION INFORMATION

Are you a citizen of the United States? ____ Yes ____ No

If no, are you authorized to work in the U.S.? ____ Yes ____ No (Proof of eligibility to work in U.S. must be provided if selected for hire.)

Have you been convicted of a felony? ____ Yes ____ No (Convictions will not necessarily disqualify an applicant for employment.)

Have you been told the essential function of the job, or have you viewed a copy of the job description listing the essential functions of the job? ____ Yes ____ No

Can you perform these essential functions of the job with or without reasonable accommodations? ____ Yes ____ No

EDUCATION

High School: _____ City, State: _____

Did you graduate? ____ Yes ____ No

College: _____ City, State: _____

Did you graduate? ____ Yes ____ No Degree: _____

Other: _____ City, State: _____

Did you graduate? ____ Yes ____ No Degree: _____

EMPLOYMENT

Start with your present or most recent employment and work back.

#1 Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title/Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your present employer? ____ Yes ____ No

#2 Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title/Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your present employer? ____ Yes ____ No

#3 Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title/Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your present employer? ____ Yes ____ No

MILITARY

Branch: _____ **From:** _____ **To:** _____

REFERENCES

Please list three professionals not related to you. If you don't have three professional references, then list personal, unrelated references.

Name: _____ **Relationship:** _____

Address: _____ **Phone:** _____

Name: _____ **Relationship:** _____

Address: _____ **Phone:** _____

Name: _____ **Relationship:** _____

Address: _____ **Phone:** _____

DISCLAIMER AND SIGNATURE

PLEASE READ CAREFULLY BEFORE SIGNING

I certify that all information I have provided to apply for and secure work with this employer is true, complete, and correct. I expressly authorize, without reservation, the employer, its representatives, employees, or agents to contract and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview.

I hereby waive all rights and claims I may have regarding the employer, its agents, employees, or representatives, for seeking, gathering, and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me. I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant for consideration for employment on any basis prohibited by applicable local, state, or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application. If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period of definite duration.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete and I-9 Form in this regard. I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

Signature: _____ **Date:** _____